



Rajgad Dnyanpeeth's
**Rajgad Institute of Management
Research & Development, Pune-43**

Approved by AICTE, Recognized by DTE (Govt. of Maharashtra),
Affiliated to Savitribai Phule Pune University

Date: 1/3/2024

Notice Regarding IQAC Meeting

This is to inform you that the Meeting of IQAC of the institute is scheduled to be held on 6/3/2024 at 3.00 p.m. in the boardroom. The agenda of the meeting is given below.

Agenda of the Meeting:-

1. To confirm and finalize the minutes of previous meeting held in the institute
2. To celebrate International Women's day
3. To conduct House activity
4. To arrange Farewell for 2022-23 batch
5. To ^{review} SPPU Exam for Sem-II & IV
6. To propose vote of thanks

You are therefore requested to kindly make it convenient to attend the meeting.

Dr. Rohan Dahivale
IQAC Coordinator

Dr. D. B. Bharati
Director



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Date- 1/03/2024

Minutes of Meeting

The meeting of the IQAC of was held on 6/3/2024 at 3.00 pm in the boardroom.

Following members were present for the meeting:

1. Dr. Swarupa Thopte
2. Ms. Manjiri Kalyankar
3. Dr. Amol Nikam
4. Mr. Ajim Tamboli
5. Ms. Prachi Warule
6. Ms. Sonali Chaudhari
7. Ms. Shreya Gaikwad
8. Mr. Manoj Khamkar
9. Mr. Sagar Bhande
10. Dr. Rohan Dahivale
11. Dr. D.B.Bharati

1. Subject no. 1: To confirm and finalize the minutes of previous meeting held in the institute

To confirm and finalize the minutes of previous meeting held in the institute IQAC
Coordinator opened the meeting with welcoming all members. Minutes of previous
IQAC meeting were read. MoMs were confirmed by all members

2. Subject no. 2: To celebrate International Women's day

Discussion regarding International Women's day celebration on 7/03/2024. Ms. Prachi
Warule will be the coordinate the programme.



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3. Subject no. 3: To conduct House activity

One of the best practices of IQAC which is House activity as per specialization. In meeting it was discuss about schedule & activities to be planned for 2023-24 batch.

4. Subject No. 4: To arrange Farewell for 2022-23 batch students.

Farewell related discussion done in meeting point such as Coordinator, schedule etc.

5. Subject no. 5: To Conduct To SPPU Exam for Sem- II & IV

Discussion done regarding SPPU Exam for Sem II & IV batch students. Appointment of Internal Sr. Supervisor, Roles & Responsibilities of all Teaching & Non- Teaching Staff

6. Subject no.: To propose vote of thanks

IQAC Coordinator Dr. Rohan Dahivale proposed vote of thanks to all members present for the meeting.

Dr. Rohan Dahivale

IQAC Coordinator

Dr. D. B. Bharati

Director



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Action Taken Report on IQAC meeting held on 6/3/2024 at 3 pm in the boardroom.

Sr. No.	Subject	Action Taken
1	To confirm and finalize the minutes of previous meeting held in the institute	Minutes of previous meeting were finalized and confirmed
2	To celebrate Women's day	Women' Day was celebrated on 7/03/2024
3	To conduct House activity	Following House Activities was arranged by faculties- HR House- 1. 4 th March 2024 seminal on carrier guidance 2. 15 th March 24 soft skill 3. 18 th March 24 effective communication OSCM House- 1. Seminar on Operations & Supply Chain Practices in the Food Industries BA House- 1. 6 th March 24 effective use of AI in business research 2. 4 th April 24 goal setting & vision board creation
4	To arrange Farewell for 2022-23 batch	Fare well was arranged for MBA 2022-23 batch Ms. Prachi Warule was coordinator.
5	To SPPU Exam for Sem-II & IV	SPPU Exam was held foe Sem-II & IV. Dr. Amol Nikam was CEO & Mr. Ajim Tamboli was appointed as an Internal



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		Sr. supervisor.
6	To propose vote of thanks	IQAC Coordinator Dr. Rohan Dahivale proposed vote of thanks to all members Present for the meeting.

Dr. Rohan Dahivale
IQAC Coordinator

Dr. D. B. Bharati
Director



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Attendance of IQAC meeting held on 6/3/2024.

Sr. No.	Name of Faculty	Signature
1	Mrs. Swaroopa Thopte	
2	Ms. Manjiri Kalyankar	— AB —
3	Dr. Amol Nikam	Amol Nikam Amol Nikam
4	Mr. Ajim Tamboli	Ajim Tamboli
5	Ms. Prachi Warule	Prachi Warule
6	Ms. Sonali Chaudhari	Sonali Chaudhari
7	Ms. Shreya Gaikwad	Shreya Gaikwad
8	Mr. Manoj Khamkar	Manoj Khamkar
9	Mr. Sagar Bhande	Sagar Bhande
10	Dr. Rohan Dahivale	Rohan Dahivale
11	Dr. D. B. Bharati	D. B. Bharati